



Digital Skills & Career Readiness Curriculum

Micro-Courses (B)
T = Teacher Version
Updated 5/2023

COMPUTER SKILLS	Computer Basics Course #: 201 and 201T	The Desktop Course #: 202 and 202T	Internet Basics Course #: 203 and 203T	Using E-Mail Course #: 204 and 204T
	Word Processing Course #: 205 and 205T	Spreadsheets Course #: 206 and 206T	Microsoft PowerPoint Course #: 207 and 207T	Google Docs Course #: 208 and 208T
	Social Media Basics Course #: 209 and 209T	Information Literacy Course #: 210 and 210T	Online Safety & Privacy Course #: 211 and 211T	Career Navigator Course #: 212 and 212T Digital Navigator 101 Course #: DN101
SOFTWARE SKILLS				
TECHNOLOGY IN DAILY LIFE				